

**TERMS & CONDITIONS FOR VISITORS**

By visiting the show or event, the visitor is deemed to agree with the terms and conditions for visitors set out below.

**REGISTRATION AND ENTRY**

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Visitors are required to register for the show or event before they will be permitted to enter the showground of event venue. Registration can be done online or on-site. In some cases, if the visitor still has to register on-site, a charge may be made.

Visitors will be given a badge in the registration and reception area, which they must carry and which must be visible everywhere and at all times at the show or event. Visitor badges are not transferable.

Access up to half an hour before closing time.

The barcode on the entry pass must not be folded or damaged. If it is damaged, the barcode may become unreadable and so access to the show or event will not be granted.

An entry pass allows each person entry once to the show or event and ceases to be valid if taken away from/out of the show or event, unless stated otherwise on the entry pass. The location, dates and access times are shown on the entry pass.

The organisers do not accept any liability for possible errors made in the announcements, offers, notices or other information or price quotes provided by the organisers and/or third parties to the visitor.

At very busy times, it is possible that part of the show or event cannot be visited. The organisers are not liable for any disappointment or damage caused.

The organisers also reserve the right to refuse anyone entry to the show or event.

No pets or animals are permitted to enter the show/event. Guide dogs and assistance dogs may enter when accompanied by their owner, on condition that they have official authorisation (passport).

No wheeled vehicles, with the exception of wheelchairs and children's pushchairs, are permitted to enter the show or event.

MATEXPO applies a minimum recommended age of 12 years for unaccompanied/independent (i.e. without being accompanied by an adult) visits to the show or event.

**BADGE SCANNING**

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When you visit MATEXPO, you will be issued with a badge. This badge contains the details provided by you at the time of registration. Your badge functions as an electronic business card. This means that you can opt – but are by no means obliged – to allow another exhibitor to scan it, after which that exhibitor is able to approach you once with information about their products or services. The information in the badge includes your gender, name and address details, company name, company type, type of position held, number of

employees, decision-making powers, (mobile) telephone number (if requested and provided) and e-mail address. When processing this personal data, MATEXPO bases itself on consent. By allowing your badge to be scanned, you give MATEXPO permission to share your details with the exhibitor in question and you give that exhibitor permission to approach you once. We would point out that the exhibitor in question may be located in a country outside the European Economic Area (EEA) that may possibly not have the same level of measures in place to protect privacy as in the EEA. For more information about the processing of your data by the exhibitor in question, we recommend you read their privacy statement.

**SAFETY**

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Visitors are strictly forbidden to enter technical areas where there is a sign stating that they may only be accessed by authorised staff.

The carrying of weapons or other dangerous objects is not permitted. The use of narcotics is not allowed. Excessive alcohol consumption and clearly visible signs of intoxication displayed by the visitor may result in the visitor's enforced ejection from the show or event. In order to guarantee public safety, the organisers reserve the right to search visitors.

The organisers' instructions must be adhered to at all times. The organisers and their authorised third parties have the right to remove from the showground or event venue any visitors who do not adhere to the terms and conditions for visitors or who (threaten to) disrupt public order. If this is the case, visitors have no right to compensation.

**PARKING**

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Parking to visit the show or event is only permitted in the parking areas provided for this purpose and during the opening times indicated.

A regular daily parking charge applies in the parking areas, which will be charged to the visitor on arrival. Parking spaces may be used only to park private cars and company vehicles with a maximum length of 4.80 metres. Trailers, caravans, vans, goods vehicles and mobile homes are not allowed to park in the parking areas.

Parked vehicles or vehicles looking for parking spaces must meet the legislation and regulations governing vehicles on the public highway. The Highway Code and the Regulations on Traffic Rules and Road Signs therefore also apply to the parking areas.

Visitors must park their vehicles in designated or indicated spaces and within the markings shown on the ground. They must also conduct themselves in such a way that other visitors and related traffic are not impeded or inconvenienced and in such a way that the safety of people and vehicles is not endangered.

The organisers or the operators of the parking areas

have the authority to relocate and/or remove vehicles (or have them relocated or removed) if the conditions stated above are not complied with. If this should be the case, the organisers may not be held liable in any way. The obligations incumbent upon the organisers or operators of the parking areas do not include providing surveillance for vehicles. As a consequence, the organisers are unable to accept any liability for theft, damage and/or loss of property or possessions belonging to visitors, relating to use of the parking facilities provided by the organisers. The term 'visitors' is also understood to mean any passengers in the vehicle. Visitors are liable for all damage that may be caused by them or their vehicle. Any damage to the parking facilities, including any parking equipment or apparatus, will be charged to the visitor.

#### DAMAGE, CONDUCT AND PROPERTY

Any goods or possessions located at the show or event are brought at the owner's risk.

The organisers and their staff may not be held liable for any claim caused as the result of the damage or loss of goods or possessions, nor for any personal damage or injury, regardless of the cause.

Visitors enter the show or event and take part in activities at their own risk. Parents and accompanying persons must be responsible for the behaviour of the children in their charge.

The organisers will not permit visitors to make sales, acquire customers or distribute promotional material at the show or event.

Visitors to the show or event must adhere to the applicable standards of public order and conduct. They must also abide by Belgian law and regulations and applicable rules of decency, taking account of the fact that the show or event is not taking place in public areas.

All persons at the showground or event venue are required to have their upper and lower body covered and to wear proper footwear.

Wastepaper, rubbish and cigarette ends must be disposed of in the bins/containers provided.

Smoking is not permitted inside any of the buildings.

Smoking is permitted outside in the designated areas.

#### PHOTOGRAPHY AND FILMING

Visitors agree that they may be photographed, filmed or interviewed for promotional purposes (such as radio or TV programmes, publication in brochures, publication in commercial documents, press photos, etc.)

Visitors may only take photographs or make recordings if they have prior written permission from the organisers.

The publication of image and sound material is forbidden, except where prior written permission has been obtained from the organisers.